

## **MINUTES FOR THE MARCH 30, 2015 BOARD MEETING**

### **CALL TO ORDER:**

Meeting was called to order at 6:35 pm by President Gidget Macke.

### **ATTENDANCE**

#### **BOARD**

Gidget Macke  
Stacey Jones  
Christy Stith  
Michelle Sweet  
Summer Stephens

#### **STAFF**

Jane Rhoades	Executive Director
Francie Gregory	Business Manager
Kim Bock	Sp. Ed. Coordinator
Sarah Thompson	Preschool/Child Care

### **AGENDA**

Added Executive Session

### **APPROVAL OF MARCH MINUTES**

March minutes approved via e-mail. ( Gidget, Christy, Stacey, Michelle, Summer)

Weston County School Dist. #7 Board has delivered the donated school bus to the Upton Preschool. The bus needs to be licensed and added to insurance.

Christy reported that the Weston County School District #1 Board has also approved donating a small bus to the Center. We will receive it at the end of the school year.

Summer reported on the Festival of the Tables in Upton. There was a good attendance and wonderful food. The event raised approximately \$5,500, which was matched by the Weston County Economic Development Board. The funds will be used to purchase play equipment for the City Park.

### **BUSINESS MANAGER'S REPORT**

Voucher list for February was given to the Board. Jane asked if the amount of #25423 was what was budgeted for the audit. Francie responded that the amounts were different. Jane asked if voucher #25499 was for licensing the Upton bus. Francie said it was for our Center bus. A charge for \$1,914 on the Mastercard voucher #25503, was for online Creative Curriculum assessments.

Michelle moved to approve the voucher list. Stacey seconded. Motion carried.  
The P&L looks good.

**REGION III /SPECIAL ED**

Kim reported that the screening have been held every Friday in Region III communities. They have picked up a few referrals

She reported that they are getting ready for School District #1 transition meetings for children entering kindergarten in the Fall..

Gidget asked about the therapeutic listening. Kim reported that they are using it with several new children and are pleased with the progress.

**PRESCHOOL/CHILD CARE COORDINATOR**

The Preschool and enrollment reports were given to the Board Members for their consideration.

**DIRECTOR'S REPORT**

Jane reported that the Head Start monitors (Wyoming Child and Family) will be at the Center April 23<sup>rd</sup> and Moorcroft April 24th. Jane said we are so thankful for Head Starts support, labor and funds in making upgrades at the Center so that we meet their guidelines.

The Medicaid and insurance report was given to the Board. Jane praised Julie on her awesome billing.

Jane asked for ideas from everyone to help achieve a balanced FY'16 budget.

The next meeting will be Monday, April 27th.

There being no further business, Gidget adjourned the meeting at 7:45 pm.

Respectfully Submitted By,

Sarah Thompson  
Preschool/Child Care Coordinator

